



**BOTHWELL
CASTLE
CARE HOME**

DUTY OF CANDOUR ANNUAL REPORT

March 2021

Name and Address	Bothwell Castle
Date of Report	31/03/2021
How have you made sure that you (and your staff) understand your responsibilities relating to the duty of candour and have systems in place to respond effectively? How have you done this?	Training, discussion, supervision.
Do you have a Duty of Candour Policy or written duty of candour procedure?	Yes.

How many times have you/your service implemented the duty of candour procedure this financial year?	
Type of unexpected or unintended incidents (not relating to the natural course of someone's illness or underlying condition)	None
A person died	None
A person incurred permanent lessening of bodily, sensory, motor, physiologic or intellectual functions	None
A person's treatment increased	None
The structure of a person's body changed	None
A person's life expectancy shortened	None
A person's sensory, motor or intellectual functions was impaired for 28 days or more	None
A person experienced pain or psychological harm for 28 days or more	None
A person needed health treatment in order to prevent them dying	None
A person needing health treatment in order to prevent other injuries as listed above	None
Total	Zero

Did the responsible person for triggering duty of candour appropriately follow the procedure? If not, did this result in any under or over reporting of duty of candour?	N/A
What lessons did you learn?	N/A
What learning & improvements have been put in place as a result?	N/A
Did this result in a change / update to your duty of candour policy / procedure?	N/A
How did you share lessons learned and with whom?	N/A
Could any further improvements be made?	N/A

What systems do you have in place to support staff to provide an apology in a person-centred way and how do you support staff to enable them to do this?	Training, supervision.
What support do you have available for people involved in invoking the procedure and those who might be affected	Management of Feedback process.
Please note anything else that you feel may be applicable to report	